

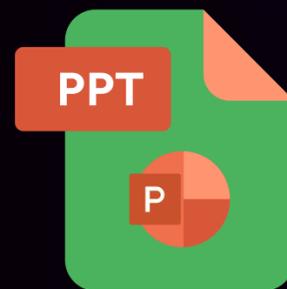
ADCA

ADVANCE DIPLOMA IN
COMPUTER APPLICATION

CURRICULUM

Fundamental of computer & MS-DOS

Fundamental of Computer
Operating system
Microsoft excel
Microsoft powerpoint
Microsoft word
Microsoft paint
Hindi/English typing
Microsoft access



Internet & Multimedia

What is internet
Client/Server model
History
Protocol
Transmission control
SNMP
IP Address
URL



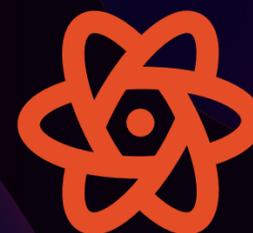
Desktop Publishing

Page mager
Adobe photoshop
Corel Draw 2022
Mobile software



Web Designing

HTML
CSS
Javascript
React js
Node js
Database
SQL
Express JS



Financial Accounting

Tally Prime

Tally Software Basics

Introduction to tally
Installation
Gateway of Tally
Data management
backup

Taxation

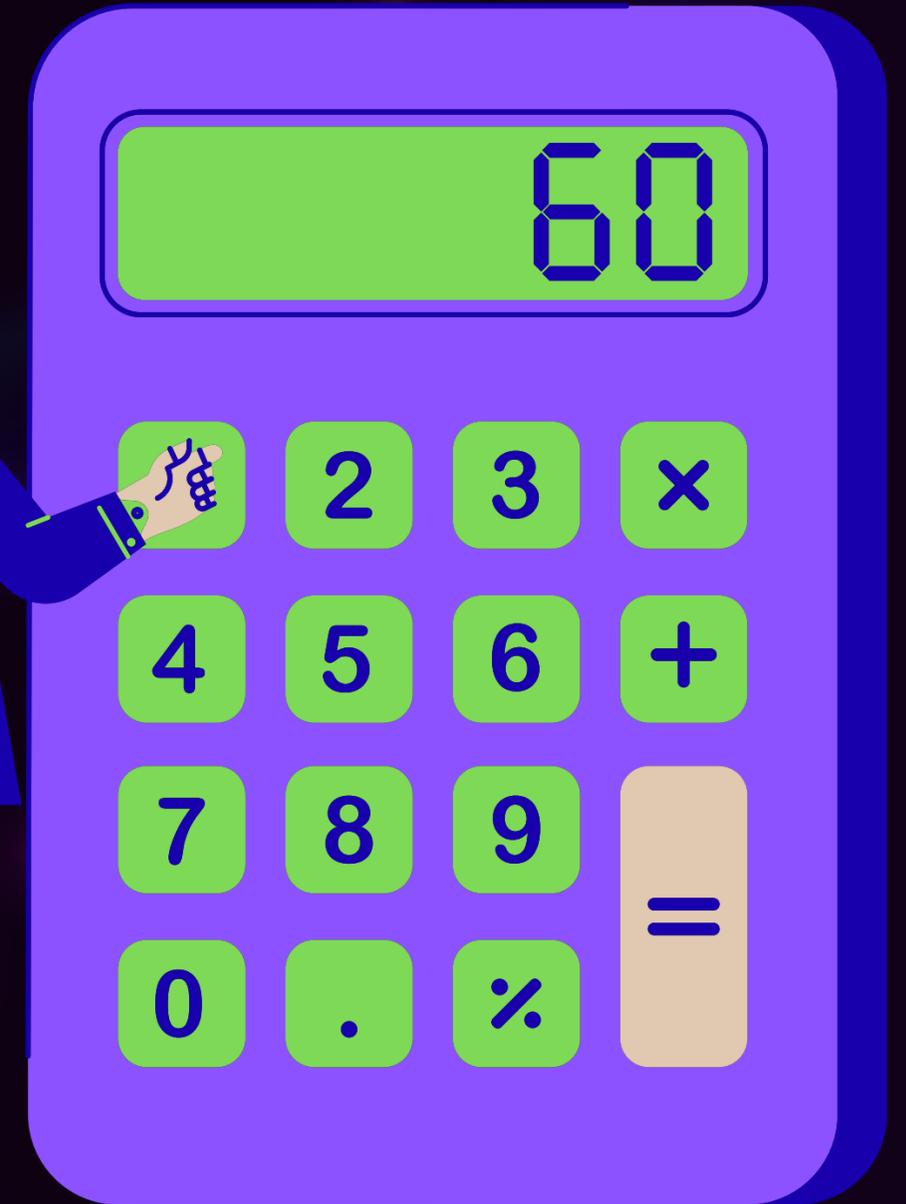
Goods and service tax
Tax deducted at source
GSTR-1, GSTR-3B, GSTR-9
Generating reports

Accounting Master & Voucher

Creating ledger, group etc
voucher : contra, receipt etc
Debit and credit notes
Recording day-to-day
backup

Inventory Management

Enable inventory feature
Stock group, item etc
Purchase and sales order
Stock reports
Inventory reports



OUR TEAM



Er. Pavan Jaiswal
Managing director



Prof. Ashish Jaiswal
Director



Er. Amit Rajpoot
Manager



THANK YOU!



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